

Greater Works MinistryTNT

**5:30 PM CENTRAL TIME, THURSDAY – AUGUST 5, 2021**

**Board Meeting**

[https://us02web.zoom.us/j/87971369010](https://www.google.com/url?q=https://us02web.zoom.us/j/87971369010&sa=D&source=calendar&usd=2&usg=AOvVaw0-P51fgbCYI4SLIKen7dE9)

**Nashville, Tennessee**

**MINUTES**

**ATTENDANCE**

Cheryl Jett Dr. Norma Powell Dr. James Stewart

Mechelle Webster Mitzi Spring (5:30 pm – 5:55 pm)

**ABSENT:** Dr. Jim Vittek, R. Elaine McDonald, Pastor Roosevelt Walker, DMin.

**WELCOME BOARD CHAIR CHERYL JETT**

Board Chair, Cheryl Jett, called the Board Meeting to order at 5:34 PM on Thursday, August 5, 2021, via Zoom. Cheryl shared that Jim Vittek is still unable to attend and has stepped down from his position as secretary. As his health permits, he plans to be a part of the board meetings. On behalf of the board, Dr. Powell did send him a get-well card.

**APPROVAL OF MINUTES** **BOARD CHAIR CHERYL JETT**

It was noted that since the board did not have quorum, the motion for approval of the minutes would be postponed until the next meeting. Sis. Webster made suggested changes to the minutes as follow:

|  |  |
| --- | --- |
| Feb - | Previous Balance $2,909.08 |
| March - | Ending Balance $3,243.51 |
| April - | Ending Balance $2,970.72 |
| May - | Ending Balance $2,674.05 |

**FINANCIAL REPORT MITZI SPRING, CFO**

Mitzi Spring, CFO commented while she has experience in using *QuickBooks*-desktop version she recently received training on *QuickBooks*-Online version. Ms. Spring reported the following financial balance:

End of June $2,540.86 End of July $2,186.53

Currently all of our expenses are office supplies (includes payroll *QuickBooks* and office supplies). Once the organization starts receiving income, the board agreed there may be a need to consider payroll and office supplies as separate items. Ms. Spring also shared the difference between 941 and 944 IRS annual forms and reported that while IRS suggested us to use 944 as we received less than $1,000, GWMTNT should continue our quarterly 941 payroll taxes in anticipation of revenue. During our next board meeting, Ms. Spring agreed to share the Reconciliation Report.

**OLD BUSINESS**

*Organization’s Logo*

In the last meeting, it was suggested to strengthen our logo, so Dr. Powell sought out 4print.com, Office Depot online, and a local Office Depot store for assistance in enhancing the logo, but only ran into roadblocks. In addition, she reached out to the former marketing consultant (Neely Mullen) who helped in completing current marketing materials. Dr. Powell is waiting to hear back from her. Sis. Mechelle Webster commented that she has a few marketing contact persons that she would forward to Dr. Powell.

*Adding Board Members*

Board Chair Jett reminded the board that in our last meeting, we talked about the importance of staggering the board members to ensure that we always have more experienced board members at all times. Board discussed the importance of filling the vacant secretary position and Dr. Powell agreed to have a candidate before the board at our next meeting. Dr. Stewart led a discussion on making sure that our board is diverse and the board agreed that by January 2022, three new board members should receive an orientation and be ready for board meetings. Board members agreed to bring names of potential candidates to the next meeting.

*Status at American Baptist College*

Dr. Powell reported that she made contact with American Baptist Church and sent an outline of the classes to the appropriate person at ABC (Dr. Hildreth). Currently there has been no response from ABC. Dr. Stewart encouraged Dr. Powell not to give up on the university arena.

**NEW BUSINESS**

*Alternative Training Opportunities*

As an alternative for doing ministry at a college/university, Dr. Powell shared an alternative to push the organization forward. Dr. Powell reported her goal was to have seminars to be held at churches and hopefully to secure one academic credit. Also, Dr. Powell made mentioned of establishing contacts with key conventions in the Nashville community.

*Strategic Goal for the End of the Year*

Board Chair Jett, reflected on how in less than a year the committee came together and established bylaws, acquired nonprofit status, and established committees to work on goals. The question was posed as to what do we want to see happen to consider this year as a success. Dr. Stewart stated the marketing strategy should include what we do and where we are going as an organization and we need to sell the vision. It was also noted that the work we do would be reconstructing our churches. It was suggested that by the end of the year, the curriculum is developed into seminars for churches, marketing strategies are established that are clear and the right logo is obtained.

**Next Meeting**

Next board meeting: Thursday, October 7, 2021, 5:30 p.m.

**Adjourn**

Meeting adjourned at 7:01 pm.